



Member Name: \_\_\_\_\_ Member Number: \_\_\_\_\_

Loan Number: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Based upon my Loan Agreement, scheduled loan payments are due :

Bi-weekly                       Monthly

Change my cash payment to an automatic payment from account # \_\_\_\_\_  
on the 15 day of every month in the amount of \$ \_\_\_\_\_ beginning  
\_\_\_\_\_.

Change my cash payment to an automatic payment from account # \_\_\_\_\_  
with the payment amount of \$ \_\_\_\_\_ on the \_\_\_\_\_ day of every month.

Change my automatic payment to an optional payment amount of \$ \_\_\_\_\_.

Change my payment from automatic transfer to cash payments.

**By signing below, I understand that if I make a payment on or before the due date, the automatic payment will still be processed according to this authorization. I also acknowledge that if the funds are not available for transfer on the scheduled date of payment, the transaction will not take place. However, if funds become available in the selected deposit account within ten (10) calendar days of the scheduled payment date, the payment will be automatically transferred.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Office Use Only:*

Request completed by: \_\_\_\_\_

MSR #: \_\_\_\_\_ Date completed: \_\_\_\_\_